



LANGHAM CREEK CHOIR

# Parent Handbook

2020-2021



LANGHAM CREEK CHOIR

# LANGHAM CREEK CHOIR DEPARTMENT

Andrea Loer and Kirstie McCallum, Directors

[www.langhamcreekchoir.org](http://www.langhamcreekchoir.org)

281-463-5426

Dear Choir Students and Parents,

Welcome to the Langham Creek High School Choir Program! We believe in teaching each student to be a strong independent musician as well as an integral part of the choir community. We work hard, we enjoy learning and making music together, and we are looking forward to the coming year!

We have assembled this handbook for you and your child to keep and use throughout the year. It contains vital information concerning your child's year in choir. Please carefully read through each page. There is a page telling you how to access and fill out our online forms. Please be sure to read through and electronically sign those forms.

We have included a listing of the cost of various activities and fees that will arise throughout the year. Performance-based activities such as choir have necessary fees and we do try to keep them to a minimum. This year we have decided to create a Fall semester fee and a Spring semester fee. The Fall semester fee is significantly less than in previous years due to COVID-19 cancelling many activities. If things change and we need to readdress the fee in the Spring, we will let you know then. We understand that there may be a time in which you are not able to pay a fee or activity, or that you may possibly need an extension on a deadline. If this occurs, please do not hesitate to let us know; we will be glad to work something out for you. Also, if you have any questions about any of these fees, please do not hesitate to call. **We need to collect payment at this time for the choir fee.**

**Online forms must be completed and choir fee must be submitted through Square by Wednesday, September 30th.** Please call (281) 463-5426 if you have any questions concerning concerts, events, etc. We look forward to seeing you at the General Parent Meeting and all of our upcoming events! (Whether they are virtual or in person!)

Sincerely,

Andrea Loer  
Head Choir Director

Kirstie McCallum  
Assistant Choir Director



## Beginning of the Year

At this point there are a few things we need you to do to start the year off.

1. Fill out this google form and submit it. This will be your way of verifying all the proper information. All included forms should be fillable, but if you are having trouble, feel free to print them, fill out by hand, and upload back.  
<https://forms.gle/wWs7qL2ZRn9EzTDNA>
2. Pay the required choir fee. Details of that fee can be found in the parent handbook and you can pay through Square by following the link below. This year we will be only accepting money through our Square account.  
<https://langham-creek-choir-parent-association.square.site/>

If you have any questions, please feel free to email either of us or call the office phone number. Our contact information is listed below. Thank you, and we look forward to a wonderful year here at Langham Creek Choir!

Andrea Loer  
Head Choir Director  
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281-463-5426

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Assistant Choir Director  
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LANGHAM CREEK CHOIR

## **Contact Information**

Andrea Loer: [andrea.loer@cfisd.net](mailto:andrea.loer@cfisd.net)

Kirstie McCallum: [kirstie.mccallum@cfisd.net](mailto:kirstie.mccallum@cfisd.net)

Choir Department phone number: 281-463-5426

LCCHS School phone number: 281-463-5400

LCCHS School fax number: 281-345-3509

School address: Langham Creek HS  
17610 F.M. 529  
Houston, TX 77095

Website: [www.langhamcreekchoir.org](http://www.langhamcreekchoir.org)

Facebook: Langham Creek Choir

Follow us on Twitter: @langhamchoir

Instagram: @langhamcreekchoir



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## **CHOIR PROGRAM EXPECTATIONS**

The following rules have been established to ensure a positive and successful learning environment for all choir students:

1. Students are expected to be in their assigned spots with the materials needed for class before the bell rings. (pencil, music in folder, student handbook, highlighters) This school year, this also includes their entire backpack. There will be no communal area to leave items.
2. No food, drinks, or gum are allowed in the rehearsal (except water in a closed container).
3. Students are expected to participate in all activities during the class period, to the best of their ability, and refrain from disrupting the learning of others.
4. Students will be dismissed by the director, not the bell.
5. Students will be good representatives of the choir program. This means avoiding the following: suspension, ALC, excessive DMC placement, and excessive detention.

## **CONSEQUENCES**

1<sup>st</sup> Infraction - Student will receive a warning.

2<sup>nd</sup> Infraction - Student will be removed from the rehearsal and lose all rehearsal skills points for that day.

3<sup>rd</sup> Infraction – Student will get a disciplinary referral.

\*\*Continual disruption, inappropriate behavior, or failure to meet expectations may result in loss of eligibility to participate in choir events and/or removal from the choir program.



## Online Classroom Procedures (Zoom Etiquette)

### Learning Environment

1. Find a space in your home that is conducive to learning: no movement and quiet with few distractions.
2. You should not walk around with your video device while on the conference.
3. Make sure that you are appropriately dressed (school dress code).
4. Close unneeded applications on your computer. This helps your computer function at maximum Zoom capacity.
5. Be mindful of your background lighting. If there is a window behind you, it may cast too much light in the video. It is best to have the window in front of you for lighting purposes. Your overhead light may have to be turned on/off. Work with what you have to make it the best it can be. Your presence is more important than your video lighting.
6. Be sure that your space does not include visually distracting or inappropriate items (adult beverages or paraphernalia), decor (posters), people (dancing siblings), or movement (cars, people walking by).

### While on Zoom Conference

1. If you are using your own device, use your real name to identify your device. If you are using a parent's device, notify your teacher.
2. Avoid multitasking. Refrain from being on your phone (texting, instagram, snapchat, etc.) while on the conference.
3. Mute your mic (lower left corner of your screen). This may be done in advance by your teacher. Do NOT unmute unless you are given permission to do so. This is important because it helps to avoid background noises that can be very distracting to other classmates. It also keeps students from talking over each other (at the same time).
4. When you want to answer a question or make a comment, use the "Raise Hand" feature (bottom of "Participants" window). Be sure to unmute yourself when you are given permission to speak.
5. When you are done speaking, let everyone know you are finished by saying a sign-off like one of these. "That's all" or "Thank you." Your teacher may have a special sign-off for your class.
6. Use the Chat Box to make a comment or ask a question. Remember that CHAT IS PUBLIC, will be recorded, and is archived.
  - a. Only post chat messages that are relevant to the lesson or conversation.
  - b. Keep it positive and kind!
7. Your teacher may turn off video in advance of your meeting. If you are asked to turn on the video function, it can be found in the lower left of the screen.
8. Be sure to turn off your screen if you have to leave for a moment to go to the restroom or get a drink.
9. Have a plan for taking notes or jotting down ideas. We may post recordings of our conferences on Schoology, but you will probably want to write down the information that is most meaningful for you.
10. Remember to log out or "leave the meeting" when the teacher announces that the meeting is over.



## **The following statement is a direct quote from the CFISD Fine Arts Handbook:**

### **ELIGIBILITY REQUIREMENTS**

Choir students must be eligible for a variety of performances and contests. To be eligible to participate in these events, students must have a grade of 70 or above in each class on their report card. This is not only a choir or school rule, but a state law. Not all performances require students to be eligible. Those that do are marked with an **E** in the calendar.

Students must also be eligible to participate in any optional social event. We do not feel it is fair for students who are not able to contribute to the program by participating in concerts and contests to attend the social events where we celebrate those performances.

At the end of the year, we will have a Spring Banquet to celebrate the year. If a student has been unable to participate for two or more marking periods because of eligibility, they will not be invited to attend the banquet.

## Attendance Expectations

*All choir members are expected to attend **all** required rehearsals and performances. Choir is one of the Performing Arts and participation in outside performances is a part of the TEKS, and therefore a requirement of the course. All rehearsals and performances outside of the school day are graded events.*

We love the fact that our students are involved in multiple activities at school, and we fully understand that conflicts will arise from time to time. Our expectation is that students communicate these conflicts in a timely manner, and that they keep a calendar of their commitments. As a general rule, we use the following guidelines with regards to conflicts:

Practice vs. Rehearsal = Split time

Practice vs. Performance = Performance takes precedence

Game vs. Rehearsal = Game takes precedence

Game vs. Performance = Case-by-case basis

**It is also important that students consistently attend daily rehearsals in class. Students who miss class excessively are not learning the necessary material to perform. Therefore, excessive absences from class (including suspension or DMC) may result in the student's removal from an upcoming concert/performance.**

**If you have a conflict, an email must be sent to the student's primary director stating the conflict. Missing a required event without prior notification requires an email from a parent explaining the reason for the student's absence.**

**\*Excessive absences from required events may result in removal from the choir program.**



## Fall Semester

	<b>Choir(s) Involved</b>	<b>Event</b>	<b>Date / Time</b>	<b>Location</b>
O	All Choirs	All-State Audition Interest Meeting/Help Session	September 10 / 3 pm	Choir Room and Zoom
R	All Choirs (Parents)	Parent Meeting	September 14 / 7 pm	Choir Room and Zoom
O	All Choirs	Sweets Social	September 15 / 4 pm	Zoom
R	All Choirs	Paperwork and Fall Fees Due	September 30	Google Form and Square
O	All Choirs	Mini Meditation Social	October 6 / 4 pm	Zoom
E	All Choirs	TMEA Virtual Audition #1	October 10-14/ All Day	Online
<i>R</i>	<i>All Choirs</i>	<i>Fall Special</i>	<i>October 13 / 7 pm</i>	<i>Zoom</i>
O	All Choirs	Spooky Social	October 27 / 4 pm	Zoom
<i>R</i>	<i>Chamber Choir</i>	<i>Homecoming Football Game</i>	<i>November 6 / TBA</i>	<i>Berry Center</i>
R	A Cappella Choir	Scavenger Hunt	November 14 / 5-10pm	TBA
O	All Choirs	Field Day/Feast	November 19 / TBA	TBA
E	District Choir Members	TMEA Virtual Audition #2	November 28-December 2 / All Day	Online
<i>R</i>	<i>All Choirs</i>	<i>Winter Special</i>	<i>December 8 / 7 pm</i>	<i>TBA</i>
<i>R</i>	<i>Chamber and Voce</i>	<i>Winter Gala</i>	<i>December 11 / 6 pm</i>	<i>TBA</i>
<i>O</i>	<i>All Choirs</i>	<i>Pop Show Auditions</i>	<i>December 16 &amp; 17 / 3 pm</i>	<i>Choir Room or Online</i>

R = Required activity (participation is mandatory and student will receive a grade)

E = Extracurricular activity (student must be academically eligible to participate, as per UIL rules)

O = Optional activity (student may choose whether or not to participate)

\*Chamber and Voce gigs will be announced as they are received.

\*\*More detailed information about each event will be sent home with students and emailed to parents.

\*\*\*This calendar is subject to change; however, sufficient notice will be given as changes occur.



## Spring Semester

	<b>Choir(s) Involved</b>	<b>Event</b>	<b>Date / Time</b>	<b>Location</b>
E	Area Candidates	Virtual Audition #3/Area Auditions	January 2-6 / All Day	Online
E	All Choirs	UIL Solo and Ensemble Contest	January 22-23 / TBA	Cypress Ridge HS
R	All Choirs	Pop Show Rehearsals	January 25-28 / TBA	LCHS
R	All Choirs	Pop Show Performances	January 29 & 30 / 7 pm	LCHS
E	All-State Choir Members	TMEA Convention	February 10-13	Virtual
O	All Choirs	LOCK-IN!	February 26-27 / 7 pm-7 am	LCHS
R / E	Chamber Choir	Mad Fest Preview Concert	March 2 / 7 pm	Foundry UMC
R / E	Chamber Choir	Madrigal Festival Contest	March 5-6 / All Day	Austin / San Antonio
R	All Choirs	Pre-UIL Festival	March 18 / 3:00pm	Auditorium/Choir Rm
R	Voce	Treble Chamber Choir Festival	March 27 / All Day	Cypress Falls HS
R	Varsity Choirs	UIL Concert and SR Evaluation		Foundry UMC
R	Non Varsity Choir	UIL Concert and SR Evaluation		Foundry UMC
O	All Choirs	Java Jive Auditions	April 6 / 3:00pm	Choir Room
R	Chamber Choir / Voce	Java Jive	April 28 / 7:00pm	LCHS Library
R	All Choirs	Spring Concert	May 14 / 7:00pm	LCHS Auditorium
O	All Choirs	Spring Banquet	May 20 / TBA	Pine Forest Country Club
R	Chamber Choir	Graduation	TBD / TBA	Berry Center

R = Required activity (participation is mandatory and student will receive a grade)

E = Extracurricular activity (student must be academically eligible to participate, as per UIL rules)

O = Optional activity (student may choose whether or not to participate)

\*Chamber and Voce gigs will be announced as they are received.

\*\*More detailed information about each event will be sent home with students and emailed to parents.

\*\*\*This calendar is subject to change; however, sufficient notice will be given as changes occur.



## **Concert Etiquette**

One of the skills students are expected to demonstrate throughout the year is proper concert etiquette. Very few students are exposed to symphony performances, operas, professional choir concerts, etc. Some of the standard rules of behavior for these types of performances may seem outdated and are not enforced everywhere. However, in order to ensure that students perform to the best of their ability, and all audience members have an enjoyable experience, these rules should be adhered to:

- Unless you are removing a crying child, please enter and exit the performance only during applause.
- During a performance, refrain from conversation and remove crying children promptly from the performance area.
- No flash photography; it is distracting to the performers.
- Please hold applause until you see the conductor lower his or her arms.
- Please applaud appropriately; yelling or screaming as you would at an athletic event is not appropriate.
- Please turn off all cell phones, pagers, and watch alarms during the performance. It is not appropriate to text during a performance.
- You should not eat or drink anything in the concert space.



## **CHOIR FEES 2020-2021**

### **REQUIRED:**

#### **Fall Fee (if needed a Spring Fee will be applied in 2021)**

Choir Fee (due now) - \$30

This fee is for your child's choir shirt, a singer's mask, as well as a Sight Reading Factory fee to provide your child with required materials.

\*Voce Members (due now): Shirt - \$15

\*Chamber Singers (due now): Polo - \$20 (If you have last year's Chamber Polo, you do not need to purchase one this year. If you are new to Chamber, or would like to purchase another one, this fee applies to you.)

**\*In the Spring, Chamber and Voce may have an additional fee when we know what activities are available to participate in.**

### **OPTIONAL (required only if your child participates in the event):**

- Langham Creek Choir Parents Association Membership (tax deductible donation)  
(Silver-\$50-124, Gold-\$125-249, Platinum-\$250+)
- Virtual TMEA/All-State Choir Audition: \$20
- Solo & Ensemble Fees
 

\$11 (ensembles)
(*prices subject to change*) \$11 (solos)
\$25 (accompanist fee, class 1 solos only)
\$20 (accompanist fee, class 2 & 3 solos only)

\*Students will not be allowed to purchase and participate in extra optional events (banquet, spring trip, etc.) until the required fee has been paid in full.

## **\*\*\*TURNING IN MONEY: This year**

## **we are *only* accepting payments**

## **online through our [Square account](#).**

When completing your payment, make sure to include the student's name, class period, and what the payment is for, if unspecified, in the notes before completing your purchase.



## **Langham Creek Parents Association Membership (Parent Membership Coordinator: Alicia McLane)**

### **1. Platinum Membership: \$250+**

Includes:

- a. Reserved Seating for 4. Any 4 seats in the auditorium. Must be present at the general parent meeting to choose your seats. This does not include concerts off campus.
- b. 2 free tickets to Winter Gala.
- c. Recognition as a Platinum Member on the back of every choir program.
- d. 2 free choir t-shirts – S, M, L, XL, XXL
- e. 4 free Pop Show tickets on the night of your choice, in your reserved seats.

### **2. Gold Membership: \$125 - \$249**

Includes:

- a. Recognition as a Gold Member on the back of every choir program.
- b. Priority Seating in the front center section (excluding reserved seats).  
Priority Seats are for you and up to 5 more people.
- c. 2 free choir t-shirts – S, M, L, XL, XXL
- d. 2 free Pop Show tickets in the Priority Seating section.

### **3. Silver Membership: \$50 - \$124**

Includes:

- a. Recognition as a Silver Member on the back of every choir program.
- b. 1 free choir t-shirt – S, M, L, XL, XXL
- c. 2 free general admission Pop Show tickets.



# UNIFORMS

**Informal Uniform:** LCHS Choir shirt, blue jeans (no holes or tears, no capri style) and shoes (no flip flops).

**Men's Formal Uniform:** White spread collar dress shirt, white undershirt (with no writing on it) black tuxedo pants and jacket (school issued), vest and bow tie (school issued), black socks and black dress shoes.

**Women's Formal Uniform:** long black dress (school issued) and black dress shoes (closed-toe, closed-heel with a 2 inch heel or less, platform style shoes are not permitted).

ALL CHOIR UNIFORMS WILL BE HEMMED / ALTERED BY A PROFESSIONAL SEAMSTRESS DESIGNATED BY THE DIRECTORS.

- Each choir member is responsible for the care and return of his/her uniform.
- Uniforms are issued and altered AFTER all fees are paid.
- Students may not perform in a concert without their uniform.
- The formal uniform must not be worn in public places, other than at specified performance venues.

**Students will be required to pay for any uniform that is damaged or not returned at the appropriate time.**

UNIFORMS ARE RETURNED AFTER THE SENIOR RECOGNITION CONCERT IN MAY. STUDENTS WILL NEED TO BRING A CHANGE OF CLOTHES TO THAT PERFORMANCE.

The cost of the choir shirt is covered by the Choir Fee. Alterations & cleaning of the formal uniform ***will be added in the Spring, if needed.***

Students who are not in the proper uniform will not be allowed to perform in the concert.

*For performances, (both formal and informal):*

- *Long hair and bangs must be pulled away from the face*
- *Men's hair should be neatly groomed*
- *Hair accessories should be black and modest in size.*
- *Perfume / cologne should never be worn to performances.*
- *Deodorant should always be worn to performances.*
- *Jewelry should not be worn to performances. Absolutely no jewelry may be worn in the face.*
- *Make-up should be for the stage: eye make-up with liner and shadow, blush and lipstick.*



## FUNDRAISING

**FUND-RAISING MEMORANDUM FROM CAROL OMAN, INTERNAL AUDITOR**  
**Booster Clubs that are tax-exempt or applying for tax-exempt status should**  
**discontinue the use of individual accounts. (June 2, 1998)**

**“According to the IRS. Booster Clubs and other parent/teacher groups are usually considered tax-exempt under Section 501 c3. Charitable contributions may be received if they are for public purposes, such as benefiting a group and not an individual. The use of individual accounts allows individuals, instead of the group as a whole, to benefit from the contributions of fund-raisers.”**

**Whether a Booster Club or the District handles these funds, individual accounts cannot be used. If individual accounts are used, the donations and amounts from fund-raisers that would be credited to an individual’s account could not be deducted on the donor’s tax return. In addition, the use of money by the individuals would be considered taxable income to them.”**

**“In some instances, a Booster Club may want to have certain criteria met for a benefit to be received from the Booster Club. For example, a person may be able to attend a particular competition and have the Booster Club pay for a certain amount of the cost, if the person had participated in at least two service projects. Some organizations may base the criteria on service points.”**

**“BECAUSE OF IRS REGULATIONS, THE USE OF INDIVIDUAL ACCOUNTS BY BOOSTER CLUBS SHOULD BE DISCONTINUED.” Address questions to Ms. Oman at 281-897-4111.**

**The full text of Ms. Oman’s memo is available in the choir office. Our Choir Parent’s Association sponsors fund-raising events to help fund our activities and trips. The monies, specifically designated trip funds, are divided among students going on the trip. Students are then responsible for paying the remaining cost of the trip or activity.**

**\*\*\*TURNING IN MONEY: ONLY ONLINE PAYMENTS WILL BE ACCEPTED THROUGH THE [SQUARE ACCOUNT](#). NO CASH OR CHECKS PLEASE!** When completing your payment, make sure to include the student's name, class period, and what the payment is for, if unspecified, in the notes before completing your purchase.

**NEVER LEAVE MONEY OR FUNDRAISING ITEMS UNATTENDED. YOU ARE RESPONSIBLE FOR THE MONEY AND THE PRODUCTS.**



## TRAVEL

The LCHS Choir travels for various events, including: holiday community performances, Solo & Ensemble Contest, UIL Concert and Sight Reading Contest, District and Region Choir Auditions, Region Choir Clinic/Concert and spring trips. All normal travel is handled by Cy-Fair I.S.D. transportation. A charter bus company will handle a few special trips. However, at times, students may be required to provide their own transportation to and from events. The following **MUST** be on file before any student may travel with the choir.

- Completed CFISD Parent Permission Form: Fine Arts Field Trip
- Completed CFISD Parent Permission for School-Sponsored Activity
- Completed and electronically signed handbook acknowledgement form.

The Parent Permission Forms will be used for all trips for your child through the school year. A detailed letter and/or schedule will be sent home prior to each event.

ALL SCHOOL RULES AND REGULATIONS APPLY TO ALL FIELD TRIPS. WE WILL STRICTLY ADHERE TO ALL DISCIPLINE PROCEDURES WHILE ON SCHOOL SPONSORED TRIPS.

### SPRING TRIP

The spring trip is an extracurricular activity and will involve participation in a clinic, performance and/or workshop. A letter with all pertinent information will be sent home **as soon as we have updates on whether we are allowed to travel in the 20-21 school year.**

A deposit is required to reserve a choir member's place for the spring trip and is NON-REFUNDABLE. The remainder of the cost of the trip will be due according to the requirements of the tour company and the directors. Payments are made in monthly installments. A schedule of payments will be sent home with the trip contract. After the final payment is made, refunds cannot be given for any reason.

*\* Failure to comply with school rules while on a LCHS Choir field trip / event may result in an automatic referral to the Assistant Principal. Additionally, a student may lose the privilege of attending LCHS Choir field trips / events in the future.*

*\*\* If a child is not picked up within a reasonable amount of time following a LCHS Choir field trip / event, the choir directors may need to contact Cy-Fair I.S.D. Security to wait with your child, as we are not allowed to provide transportation.*



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Letter Jackets - We will update as the district gives out information. The All-State process and Solo and Ensemble are the big events where you can earn points towards your jacket. How that looks this year will be different, and we will put it here as soon as we know what it looks like.



## ADDITIONAL INFORMATION

### SOCIAL EVENTS

There will be a number of optional social events hosted by the choir program throughout the year. These events are a celebration of the hard work our students do. Students who are ineligible will not be allowed to attend social events, as they are not able to participate in the performances and contests we will be celebrating.

### PRIVATE LESSONS

Cypress-Fairbanks ISD offers individual vocal instruction through the Private Lesson Program. Students may request a private lesson form from the choir directors. The forms will have complete information about the lessons and about the cost. WE ENCOURAGE ALL STUDENTS TO PARTICIPATE IN THE PRIVATE LESSON PROGRAM AS INDIVIDUAL STUDY BUILDS VOCAL TECHNIQUE AND SUCCESS.

### AUDITIONS FOR VARSITY LEVEL CHOIRS

Auditions for varsity level choirs are held in the spring. There are three varsity choirs: A Cappella Choir, Chamber Choir and Women’s Chorale. Students who audition are judged on the following criteria:

- |                                     |   |
|-------------------------------------|---|
| 1. Written theory test              | 6. Leadership qualities and willingness to be a part of the team.                             |
| 2. Sight Reading                    | 7. Participation in choir activities, which includes attendance at rehearsals & performances. |
| 3. Rhythm reading test              | 8. Eligibility  |
| 4. Voice quality and vocal maturity |   |
| 5. Attitude and behavior            |   |

### AUDITIONS FOR VARIOUS COMPETITIONS

\*A Cappella Choir members are required to participate in either All-State auditions OR UIL Solo/Ensemble contest.\*

**All-State auditions:** Students participate in *three levels of virtual auditions* to be able to participate in The Texas All-State Choir. The 1st audition is for the All-District Choir. Those eligible to participate at this level are freshmen or beginning students (who have attended a choir camp) and any returning choir student. Those students who audition for and make the cut for District Choir may then audition for All-Region Choir. The top 17 in each tenor-bass section are chosen for the Region Choir. The top 37 in each treble section are chosen for the Region Choir. The top 5 and 2 alternates will advance to the Area audition.

**UIL Solo/Ensemble contest:** All eligible students may participate in this UIL event.

### SPRING BANQUET

The Spring Banquet is an annual event at which all special recognition, appreciation presentations and fun awards will be given. All awards, dinner for invited administrators/guests, decorations, favors, programs, etc. will be paid from the fundraising monies raised by students during the year. A nominal fee will be charged for dinner tickets. Any student who has been ineligible for two or more marking periods will not be invited to attend the banquet.



# GRADING PROCEDURES

Grades are given to students daily and weekly for participation, rehearsal skills, written assignments, oral and written tests, performances and after-school rehearsals. Oral singing tests include individual performance, performance in duets, trios, quartets and as sections. All grades are based on 100 points and an average is taken to determine the grade. Some assessments may be weighted more than others. A large variety of opportunities exist for earning the “A”. Make-up tests for absences are always given according to district policy, and students may re-test to improve poor grades, if they have followed the testing procedures, and have seriously worked to improve their grade. The directors are always available for tutorials.

## **Summative Assessments/MG (40%):**

- **Performances-** Performance is a main objective for all choir students. All concerts are curricular and attendance is mandatory. Students appropriately participating in concerts and performances will receive a 100 for a concert grade. Please refer to the Attendance Expectations page for more information on grading procedures. Major performances include: Fall Concert, Madrigal Feast, Pre-U.I.L Festival, U.I.L. Concert and Sight-Reading Contest, Pop Show, Madrigal Festival (Chamber only), and the Spring Concert.
- **Required Rehearsals-** Dress rehearsals, rehearsals with guest clinicians, etc.
- **Written Tests**
- **Oral Tests**

## **Relevant Applications/AS (35%):**

- **Written Quizzes**
- **Oral Quizzes**

## **Checking for Understanding/DG (25%):**

- **Class Participation**
- **Materials (in class daily)**
- **Warm-up Activities**
- **Sight-Reading Activities**
- **Required Rehearsals**



## **VOLUNTEER ACTIVITIES**

As many of you know, our choir program could not survive without the help of wonderful parent volunteers! Please take a few moments to consider where you might be able to help. By volunteering you are helping not only the LCHS Choir, but your student as well! Studies have shown that being a part of a quality organization boosts self-esteem. Below you will find descriptions of the various jobs that are needed to help the LCHS Choir Parent Booster Club and the LCHS Choir run smoothly throughout the year. When volunteers are needed for an event, the volunteer coordinator will contact you via email to check on your availability. Please read over the following “job descriptions” and consider which areas you would be willing to serve, then fill out the Volunteering section of the google form. The Chairperson for each area has been listed for your information. Thank you in advance for your help!

### **VOLUNTEER COORDINATOR: Samantha Vilaysane**

#### **UNIFORMS: (Shelly Brandman and Amy Auzenne)**

##### **Distribution:**

- Size each student for uniform
- Tag each uniform for student pick-up

##### **Collection/Preparation for Dry Cleaning:**

- Record damages
- Spot-check uniforms for dry cleaning

#### **SOCIAL EVENTS:**

##### **Food Procurement: (Elva and Jeremy Brown)**

- Prepare food and drinks for events
- Serve food and drinks at events

##### **Chaperone or Host Choir Parties:**

- help supervise parties

##### **Decorations: (Carmen Grigg and Laura Torres)**

- help chairperson decorate for events

#### **CONCERTS:**

##### **Winter Gala: (Christina and Rickie Salcido)**

- Set up for off-campus event
- Help organize silent auction

##### **Program host/hostess: (Sean Grigg)**

- Pass out programs before each concert

##### **Stage Decoration: (Carmen Grigg)**

- Decorate for concerts

##### **Monitor:**

- help improve audience etiquette by monitoring movement in and out of the auditorium doors

##### **TRIP CHAPERONE:**

- Help monitor students on field trips and performance-based trips
- For Spring Trip, chaperones are required to pay half the regular cost of the trip

##### **FUNDRAISER: (Sean Grigg, Carmen Grigg, Jeremy Brown, Cheryl Richards)**

- distribute and organize products



## **CHARMS**

The LCHS Choir has a very efficient and convenient software program that will help you stay informed and organized with regards to the choir. Within the Charms program you can keep up with the following:

1. Calendar of Events
2. Attendance records for after school rehearsals and performances
3. Uniform Assignment
4. Financial Balance (Choir Fee, Spring Trip, etc.)
5. Choir Placement
6. Volunteer for events
7. Print out handouts and forms
8. Check Letter Jacket Status
9. Check Audition Results

### **To log in to Charms:**

Go to [www.charmsoffice.com](http://www.charmsoffice.com)

Click on ENTER/LOGIN

Under Parents/Students/Member, Enter the school code: **LanghamCreekChoir**

Student Area Password: Your student's 6 digit school ID (ex. 123456)

You will be asked to change your password. Please write down or remember your new password.